



Appendix F-Level of Readiness for Contract

	Department's questions and/or requirements.	Vendor's Answers/Response	Not Started (0-10 Points)	In Process (11-20 points)	Completed (21-30 points)
1.	What is the current status of your State of NH Certificate of Good Standing? Please provide documentation.				
2.	Describe your current location. Please provide proof of any lease agreements/ownership documents.				
3.	Please provide proof of your organizations' relationship with a CPA. Please include a letter of intent to do business or proof of continuing business.				
4.	Does your organization currently contain a Board of Directors? Please provide current resumes.				
5.	Please provide your current bylaws.				